



CCIM Institute  
**Leave of Absence Application**

Leave of Absence Status may be granted to a Designee in good standing, at time of application, who does not wish to continue as a Designee for the upcoming year.

Application must be received by January 1 of the year of Leave of Absence is requested. Leave will be granted for a period of no more than five (5) years, upon annual application. An annual fee of \$50 will be assessed.

Designees approved for Leave of Absence are no longer entitled to use the CCIM logo and/or trademark until membership is reinstated. No services are provided for duration of the leave.

Reinstatement of designee membership and benefits will require payment of the current year’s dues and \$100 reinstatement fee.

By signature below, I agree to abide by the above terms of Leave of Absence membership upon approval. \*An invoice will be sent upon receipt of your application.

Full Name: \_\_\_\_\_ CCIM #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_